



RESPONSIBLE AUTHORITY RESPONSE TO LICENSING APPLICATIONS

RESPONSIBLE AUTHORITY – Gwent Police

Name of Applicant	Blackwood Town Cricket Club
Premises	Blackwood Town Cricket Club Highfields, Gordon Rd, Blackwood NP12 1DS

Your Name	Adrian Jones
Job Title	Police Constable 2066
email Address	LicensingWest@gwent.police.uk
Contact Telephone Number	
Date	29/02/2024

Which of the four Licensing Objectives does your representation relate to?	
The Prevention of Crime and Disorder	X
Public Safety	
The Prevention of Public Nuisance	
The Protection of Children from Harm	

Please outline the reasons for your Representations
<p>The applicants Blackwood Cricket Club are seeking a variation to their current Club Premises Certificate and have held the Club certificate for many years and are seeking the following:</p> <p>To increase the area where alcohol can be consumed on the premises to the extents of the boundary of the clubs grounds</p> <p>To add a small stage area into the building plan of the upstairs main concert room</p> <p>To remove the requirement to attend Pub watch meetings.</p>

And remove any embedded conditions and other conditions in Annex 2 of the club certificate which are no longer applicable these being:

Members of the Local Pub-Watch Scheme

Club members are instructed not to admit members and guests who behave in a drunken manner. Member of Blackwood and District LVA

The club complies with health and safety and fire precaution regulations. The club complies with advised capacity limits.

Signage is displayed near exits requesting members and guests to respect the needs of local residents by quietly leaving the premises and car park. When live or recorded music is played, all reasonable steps are taken to avoid disturbance to neighbouring properties.

In the absence of a parent children are the responsibility of the team manager who are approved by the Child Protection Officer. Accompanied children and grandchildren of members and their guests may attend a private party in the function area. Committee members, club stewardess and other bar staff are instructed in the offence provisions of the Licensing Act 2003.

Several committee members of the Blackwood Cricket Club were met with during a visit at the premises on 28th February 2024 and spoken to by officers of Gwent Police Licensing Department, Sandra Lewis-Williams Assistant Licensing Manager Caerphilly Council and Gareth Jones of Caerphilly Environmental Health Department

The applicants have provided 2 conditions at the application stage that will promote the 4 licensing objectives. Gwent Police would advocate the re-wording of these and a small number of additional conditions that would support the applicant in the promotion of the licensing objectives.

What conditions could be added to the licence to remedy your representation that the Licensing Sub-Committee could take into account

The suggested conditions and variations to the license are as follows:

The applicant has proposed:

Children are welcome into the club when accompanied by a responsible adult but we are asked to leave the bar area by 9pm. Children attending events at the club in the main hall

are to be supervised by a responsible adult at all times as stipulated in our booking conditions

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Gwent police would like this to be reworded to:

Children and young persons must be accompanied and supervised by a responsible adult at all times and must vacate the Bar area by 9pm unless of a televised sporting event or they are part of a pre-booked function event being held at the premises, in which case children and young persons must vacate the premises by 23:00.

In addition, Gwent Police would like to add the below conditions which would assist the applicant in promoting the licensing objectives:

CCTV shall be in use at the premises.

(i) Where a CCTV system is to be installed, extended or replaced, it shall be to an appropriate standard as agreed with the Licensing Authority in consultation with the Police. Where a CCTV system is to be installed, it shall be fully operational by the day the licence is granted.

(ii) The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place.

(iii) The premises licence holder shall ensure images from the CCTV are retained for a period of 31 days. This image retention period may be reviewed as appropriate by the Licensing Authority;

(iv) The correct time and date will be generated onto both the recording and the real time image screen

(v) If the CCTV equipment (including any mobile units in use at the premises) breaks down the Premises Licence Holder shall ensure the designated premises supervisor, or in his/her absence other responsible person, verbally informs the Licensing Authority and the Police as soon as is reasonably practicable. This information shall be contemporaneously recorded in the incident report register and shall include the time, date and means this was done and to whom the information was reported. Equipment failures

shall be repaired or replaced as soon as is reasonably practicable and without undue delay. The Licensing

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Authority and the Police shall be informed when faults are rectified;

(vi) The premise licence holder shall ensure that there are trained members of staff available during licensable hours to be able to reproduce and download CCTV images into a removable format at the request of any authorised officer of the Licensing Authority or a constable;

(vii) The system shall also record clear images permitting the identification of individuals.

(viii) CCTV cameras shall monitor all areas used by patrons including any outside area(s)

(viii) There shall be clear signage indicating that CCTV equipment is in use and recording at the premises during operating hours

All staff to be trained in the prevention of underage sales to a level commensurate with their duties. All such training to be updated as necessary, for instances when legislation changes, and should include training on how to deal with difficult customers. The training should be clearly documented and signed and dated by both the trainer and the member of staff receiving it. The documentation shall be available for inspection on request by an authorised officer of the Licensing Authority or a constable. All records shall be kept for a period of 12 months

A Challenge 25 scheme will be adopted in compliance with the age verification condition: Customers who appear be under 25 years of age will be required to prove their age when purchasing alcohol. Suitable forms of identification will be a passport, 'Pass' card or other identification recognized by the licensing authority in its statement of licensing policy

(b)Publicity materials notifying customers of the operation of the Challenge 25 scheme shall be displayed at the premises, including a Challenge 25 sign of at least A5 size at the entrance to the premises and where practicable at each point of sale

The premises licence holder shall require the designated premises supervisor, or in his / her absence other responsible

person, to keep an 'incident / refusals' logbook in a bound book in which full details of all incidents are recorded. This

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	<p>shall include details of any refused sales and shall give details of the persons involved, incident description, time and date, actions taken and final outcome of the situation. This shall be completed as soon as possible and, in any case, no later than the close of business on the day of the incident. The time and date when the report was completed, and by whom, is to form part of the entry. The logbook is to be kept on the premises at all times and shall be produced to an authorised officer of the Licensing Authority or a constable when required. All records shall be kept for a period of 12 months.</p> <p>The Outside area to be monitored periodically by staff through licensable times.</p> <p>The contents of any bottled beverage shall be decanted into a plastic / PTE / glass before service to any customer that uses the outside areas</p> <p>Any alcoholic beverage shall only be dispensed in polycarbonate, plastic or non-glass containers for use in the outside area(s)</p> <p>The premises supervisor, manager or other competent person shall manage any outdoor area to ensure that customers do not behave in a noisy, rowdy or offensive manner.</p> <p>Clear notices must be displayed at all points where customers leave the building instructing them to respect the needs of local residents and leave the premises and the area quietly.</p>
<p>Are you prepared to discuss these representations with the applicant by way of mediation?</p>	<p>Yes. The representations made are reasonable and appropriate. If the applicant agrees to the conditions as proposed, Gwent Police will withdraw their representations.</p>

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From: [LicensingWest](#)
To: [Hopkins, Kathryn](#); [Brown, Abbie](#); [Davis, Ceri J](#); [Fire](#); [Godfrey, Maria](#); [Health Board](#); [Heyworth, Lorraine](#); [Home Office](#); [Jones, Gareth H](#); [Jones, Simon](#); [Keohane, Tim](#); [Lewis, Deborah](#); [Lewis-Williams, Sandra](#); [Pinch, Maria](#); [LicensingWest](#); [LicensingWest](#); [Powell, Carwyn](#); [Pugh, Dean](#); [SRT](#); [Thomas, Ryan](#); [Wellington, Richard](#); [Woodland, Victoria](#); [WWW: FoodHealthSafety](#)
Cc: [Morgan, Lee](#)
Subject: RE: Blackwood Town Cricket Club - Variation
Date: 14 March 2024 09:21:54
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)

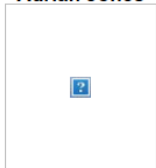
Good morning Kathryn,

In regards to the representations provided by Sandra Lewis Williams:

On behalf of Gwent police I fully agree and support her representations around the seasonal use and reduction in the outside area.

Cofion gorau | Kind regards

Adrian Jones



Cwnstabl 2066 | Constable 2066
Trwyddedu a Mets/Licensing & Mates
Partneriaeth a Chymunedau (Gorllewin)
Partnership & Communities (West)
Heddlu Gwent Police
Ffôn symudol | Mobile: [REDACTED]



From: Hopkins, Kathryn <HOPKIK1@CAERPHILLY.GOV.UK>

Sent: Wednesday, March 13, 2024 5:41 PM

To: Brown, Abbie <BROWNA2@CAERPHILLY.GOV.UK>; Davis, Ceri J <DAVISCJ@CAERPHILLY.GOV.UK>; Fire <firesafety@southwales-fire.gov.uk>; Godfrey, Maria <GODFRM@CAERPHILLY.GOV.UK>; Health Board <ABB.ABGPHT.AlcoholLicensing@wales.nhs.uk>; Heyworth, Lorraine <HEYWOL@CAERPHILLY.GOV.UK>; Home Office <alcohol@homeoffice.gov.uk>; Jones, Gareth H <JONESGH@CAERPHILLY.GOV.UK>; Jones, Simon <JONESS21@CAERPHILLY.GOV.UK>; Keohane, Tim <KEOHATP@CAERPHILLY.GOV.UK>; Lewis, Deborah <Lewisdj1@caerphilly.gov.uk>; Lewis-Williams, Sandra <LEWISS1@Caerphilly.Gov.UK>; Pinch, Maria <PINCHM@CAERPHILLY.GOV.UK>; LicensingWest <LicensingWest@gwent.police.uk>; LicensingWest <LicensingWest@gwent.police.uk>; Powell, Carwyn <POWELC2@CAERPHILLY.GOV.UK>; Pugh, Dean <PUGHD1@CAERPHILLY.GOV.UK>; SRT <SRT@CAERPHILLY.GOV.UK>; Thomas, Ryan <THOMAAR@CAERPHILLY.GOV.UK>; Wellington, Richard <WELLIR@caerphilly.gov.uk>; Woodland, Victoria <WOODLV@CAERPHILLY.GOV.UK>; WWW: FoodHealthSafety <FoodHealthSafety@CAERPHILLY.GOV.UK>

Cc: Morgan, Lee <MORGAL16@CAERPHILLY.GOV.UK>

Subject: Blackwood Town Cricket Club - Variation

Hi all,

Please find representations attached from the Licensing Authority in its role as RA.

Thanks

Kathryn

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